

CONTRACT FOR Right-of-way Permitting, Utility location, Construction Inspection and Project Management Services for the Installation of Fiber Optic Cable City-Wide (ST-277)

This contract is dated, made, and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the City of Durham ("City") and Kimley-Horn and Associates, Inc. ("Contractor"), a corporation organized and existing under the laws of North Carolina.

Sec. 1. Background and Purpose. The project consists of the provision of professional services for Right-of-way Permitting, Utility Location, Construction Inspection, project software application, and Project Management Services for the Installation of Fiber Optic Cable City-Wide. The consultant will be an extension of, and work closely with, City Staff who routinely provide these services for work in the public right-of-way.

Sec. 2. Services and Scope to be Performed. Presumption that Duty is Contractor's. The proposed project is intended to support City Staff in the administration of the services as utility companies plan, obtain permits for, and install underground fiber-optic cable throughout the City. As individual projects are permitted, the utility companies expect to have anywhere from 20-40 underground construction crews working concurrently installing fiber optic cable. Project budgets and scope of services are based on City provided anticipated project schedule in Exhibit E. The installation methods include directional drilling and open cut trenches underneath and across paved streets, sidewalks, ditches, and other areas in the public right-of-way.

The consultant will provide adequate staffing for the following activities:

1. Locating water and sewer lines, services, valves, manholes and meters prior to and during construction using state-of-the art technologies for underground detection and location, in conjunction with City GIS data, as-built record drawings, and other support documents. The location of the utilities will follow the existing work flow and protocol utilized by City utility locate staff, and the work performed under this contract will be highly coordinated with the ongoing utility location services provided by City Staff.

If service is interrupted in City owned infrastructure limited to water lines, sewer lines, force main lines and storm drainage systems during the installation of fiber optic lines for the ST-277 project and the Contractor (Contractor referenced in this paragraph, is defined as the Company who is performing the utility location or related work for the installation of the fiber) is found to be negligent, the Contractor will be responsible for the cost of repairs, to the extent caused by the negligence of the Contractor. This responsibility applies only to the location of City owned infrastructure (as listed above). Consequently, negligence in performance is defined as the Contractor not locating an existing facility in the field within industry standard tolerances based on the contract Scope of Services and exhibits.

The Contractor has no responsibility for non-City owned infrastructure.

If there is an interruption to the services of City owned infrastructure the contractor will be involved in the design of remedies and be present, at its own expense, during implementation.

The Contractor is not responsible for any damage to:

- City owned infrastructure not shown or shown incorrectly in the City's GIS data
- City owned infrastructure marked properly within industry standards.
- Events that could not have been reasonably anticipated during review or locating of the City owned infrastructure.

2. Construction observation and inspection of the work performed by contractors employed by

- the fiber optic utility company. Based on discussions with the City and fiber optic utility company, one inspector for up to eight crews was assumed to establish the project budget. The purpose of the observation and inspection is to insure that the construction work is performed in accordance with City standards and requirements of the permits including but not limited to:
- i. Traffic control and work zone safety
  - ii. OSHA Standards and requirements
  - iii. City of Durham Trenching and pavement repair standards
  - iv. Erosion control practices and requirements
  - v. Conflicts with City utilities and horizontal and vertical separation requirement
  - vi. Appropriate controls for negating contamination of storm water as well as ground water with petroleum products and chemicals associated with construction equipment and directional drilling.
3. The consulting team will be expected to be staffed with adequate project management and supervisory personnel to not only oversee the locaters and inspections staff, but also to include but not limited to the following:
- i. Contract and construction administration,
  - ii. Ombudsman services to investigate and triage complaints from the public and others associated with the project and the construction activity,
  - iii. Review and assist with the processing of claims for property damage and personal injury
  - iv. Assist with field engineering as needed,
  - v. Communications with the public, NCDOT, and other utilities and City Departments
  - vi. Troubleshooting conflicts that arise in the field before and during construction,
  - vii. Management and follow-up of punch lists for construction issues
  - viii. Review permit fee receipts
4. The consultant's construction inspections staff shall use the City's Primavera Contract Management (PCM) and Daily Reporting (PDRX) software to summarize the activities observed during the day in a PCM daily report and report his/her/their time spent each day in a PDRX daily report for time spent working on the project.
5. The construction inspectors will be responsible to taking good quality and composition photographs daily that are representative of, and which also document, the work being performed. The photographs will be uploaded daily to a cloud based file service such as DropBox maintained by the consultant.
6. The construction inspector(s) shall have all of the equipment necessary for his/her/their job with him or on his vehicle at all times. All equipment will be well-maintained, recently calibrated where appropriate, and in good working order. The equipment shall include but not be limited to:
- i. A vehicle suitable and suitable for the requirements of the project,
  - ii. Reliable portable computer with wireless connection capability to the internet. The computer shall have the most current version of the Microsoft operating system and office software and will be configured by the consultant so as to be compatible with City project management software,
  - iii. Six foot level,
  - iv. Construction grade string line (>50ft) and line level,
  - v. Various tape measures which report in inches and hundredths of a foot, including tapes that carried in a pocket capable of measuring distances 35' or

less, and tapes that are carried on a reel that measure distances from 35-200',

- vi. Earth compaction resistance probe,
- vii. High resolution digital camera,
- viii. Concrete slump test equipment,
- ix. Auto level with tripod and 25' rod,
- x. Surveyor pin flags,
- xi. Wood stakes of varying length and 3 lb sledge hammer,
- xii. OSHA approved safety equipment for himself/herself including but not limited to:
  - Hard Hat,
  - Vests/Jackets/Rain gear,
  - Shoes,
  - Glasses

7. Contractor will develop project software application for to manage permits.

In this contract, "Work" means the services that the Contractor is required to perform pursuant to this contract and all of the Contractor's duties to the City that arise out of this contract. Unless the context requires otherwise, if this contract states that a task is to be performed or that a duty is owed, it shall be presumed that the task or duty is the obligation of the Contractor.

8. Develop a project manual and bid documents for an emergency repair contract for City Water, Sewer and Stormwater Infrastructure.

- i. The consultant shall assist the City Staff with all aspects of the bidding including but not limited to:
- ii. Bid document preparation
- iii. Advertisement
- iv. Responding to RFI and issuing Addendum
- v. Bid opening
- vi. Analysis of bidders responses

### Sec. 3. Compensation Amount and Schedule

The City shall pay the Consultant an amount not to exceed \$995,000.00 for the Work and can be paid monthly over the life of the contract; unless the contract is renegotiated, extended or additional funding is authorized by the City Council/Manager. The City shall not be obligated to pay the Consultant any payments, fees, expenses, or compensation other than those authorized by this section.

The proposed fees are based on hourly or daily rates with a not-to-exceed cost for the contract. The hourly fees shall include all labor costs, overhead and overhead costs and incidental expenses; sub-consultants shall be compensated in this same manner and their hourly rates may differ. Direct expenses for automobile and other non-labor costs will be invoiced as separate line items. Fees will be invoiced monthly based upon the hours worked with a not-to-exceed cost. . This contract is a multi-year agreement subject to annual renewal. The initial period for the contract will be for services provided through June 30, 2016 and the subsequent renewals will coincide with the City's Fiscal year July 1, 2016 through June 30, 2017 and so on. The initial project budgets established in Exhibits A-D are based on services through January 2016 based on anticipated project production rates in Exhibit E. The City will reserve the right not to renew the contract and bring the project to a conclusion, or to re-advertise for the services and award a new contract to a different firm.

The City will allow for the proposed fees to be re-negotiated when the contract comes up for renewal. It is anticipated that fee basis will remain the same but the hourly or daily rates as well as those for direct expenses might be re-negotiated; provided the increase does not exceed 4%.

Sec. 4. Complete Work without Extra Cost. Except to the extent otherwise specifically stated in this contract, the Contractor shall obtain and provide, without additional cost to the City, all labor,

materials, equipment, transportation, facilities, services, permits, and licenses necessary to perform the Work.

Sec. 5. Contractor's Billings to City. Compensation. The Contractor shall send invoices on a monthly basis for the amounts to be paid pursuant to this contract. Each invoice shall document, to the reasonable satisfaction of the City: such information as may be reasonably requested by the City. Within 60 days after the City receives an invoice, the City shall send the Contractor a check in payment for all undisputed amounts contained in the invoice.

The City shall pay the Contractor for the Work as follows:

- a) Locating water and sewer lines, services, valves, manholes and meters prior to and during construction,
- b) Construction observation and inspection,
- c) Contract and construction administration,
- d) Ombudsman services to investigate and triage complaints from the public and others associated with the project and the construction activity,
- e) Review and assistance with the processing of claims for property damage and personal injury
- f) Assist with field engineering as needed,
- g) Communications with the public, NCDOT, and other utilities and City Departments,
- h) Troubleshooting conflicts that arise in the field before and during construction,
- i) Management and follow-up of punch lists for construction issues,
- j) Review permit fee receipts,
- k) Develop project software application
- l) Develop a project manual and bid documents for an emergency repair contract for City Water, Sewer and Stormwater Infrastructure.

The City shall not be obligated to pay the Contractor any payments, fees, expenses, or compensation other than those authorized by this section.

Sec. 6. Prompt Payment to Subcontractors. (a) Within 30 days of receipt by the Contractor of each payment from the City under this contract, the Contractor shall pay all Subcontractors (which term includes subconsultants and suppliers) based on work completed or service provided under the subcontract. Should any payment to the Subcontractor be delayed by more than 30 days after receipt of payment by the Contractor from the City under this contract, the Contractor shall pay the Subcontractor interest, beginning on the 31<sup>st</sup> day, at the rate of 1% per month or fraction thereof on such unpaid balance as may be due. By appropriate litigation, Subcontractors shall have the right to enforce this subsection (a) directly against the Contractor, but not against the City of Durham.

(b) If the individual assigned to administer this contract for the City (in this section, titled "Prompt Payment to Subcontractors," he or she will be referred to as the "Project Manager") determines that it is appropriate to enforce subsection (a) in this manner, the City may withhold from progress or final payments to the Contractor the sums estimated by the Project Manager to be

- (i) the amount of interest due to the Subcontractor under subsection (a), and/or
- (ii) the amounts past-due under subsection (a) to the Subcontractor but not exceeding 5% of the payment(s) due from the City to the Contractor.

This subsection (b) does not limit any other rights to withhold payments that the City may have.

(c) Nothing in this section (titled "Prompt Payment to Subcontractors") shall prevent the Contractor at the time of invoicing, application, and certification to the City from withholding invoicing, application, and certification to the City for payment to the Subcontractor for unsatisfactory job progress; defective goods, services, or construction not remedied; disputed work; third-party claims filed or reasonable evidence that such a claim will be filed; failure of the subcontractor to make timely payments for labor, equipment, and materials; damage to the Contractor or another subcontractor; reasonable evidence that the subcontract cannot be completed for the unpaid balance of the subcontract sum; or a reasonable amount for retainage not to exceed 10%.

(d) The Project Manager may require, as a prerequisite to making progress or final payments, that the Contractor provide statements from any Subcontractors designated by the Project Manager regarding the status of their accounts with the Contractor. The statements shall be in such format as the Project Manager reasonably requires, including notarization if so specified.

Sec. 7. Insurance. Contractor agrees to maintain, on a primary basis and at its sole expense, at all times during the life of this Contract the following coverage's and limits. The requirements contained herein, as well as City's review or acceptance of insurance maintained by Contractor is not intended to and shall not in any manner limit or qualify the liabilities or obligations assumed by Contractor under this Contract. All insurance companies must be authorized to do business in North Carolina and have no less than an A VIII rating or better.

- (a) Commercial General Liability. Contractor shall maintain commercial general liability insurance covering premises/operations, products/completed operations, broad form property damage, contractual liability, independent contractors (if any), and XCU coverage (explosion, collapse, and underground) if any apply to the work of this contract. Coverage shall be maintained with an insurance company authorized to do business in North Carolina and satisfactory to City. Such insurance shall provide, at a minimum, combined single limits of \$1,000,000. The City of Durham, North Carolina, its officers, employees, and elected officials shall be named as additional insured. The additional insured coverage must be evidenced by either an original of the endorsement to effect the coverage, or, if blanket coverage is provided, then the agent shall indicate the form number in the proper section of the certificate of insurance.
- (b) Vehicle Liability. Contractor shall also provide and maintain in full force and effect during the time of this Agreement and Supplemental Agreements, insurance covering the operation of automobiles and other vehicles in a company authorized to do business in North Carolina and satisfactory to City, protecting Contractor and City against liability from damages because of injuries, including death, suffered by any person or persons other than employees of Contractor, and liability or damages to property, arising from or growing out of Contractor's operations in connection with the performance of this Agreement and Supplemental Agreements. Such insurance shall cover owned, non-owned, and hired vehicles and shall provide combined single limits of not less than One Million Dollars (\$1,000,000) per accident. The City of Durham must be named additional insured, and an original of the endorsement to effect the coverage must be attached to the certificate.
- (c) Workers' Compensation. Contractor shall have and maintain, during the period of this Agreement and Supplemental Agreements, Worker's Compensation and Employer's Liability Insurance with a company or companies authorized to do business in the State of North Carolina, for the protection of Contractor's employees, as required by law of any employer. Waiver of subrogation in favor of the City of Durham.
- (d) Certificate of Insurance – Contractor agrees to provide City of Durham a Certificate of Insurance evidencing that all coverage's, limits and endorsements required herein are maintained and in full force and effect, and Certificates of Insurance shall provide a minimum thirty (30) day endeavor to notify, when available, by Contractor's insurer. If Contractor receives a non-renewal or cancellation notice from an insurance carrier affording coverage required herein, or receives notice that coverage no longer complies with the insurance requirements herein, Contractor agrees to notify the City within five (5) business days with a copy of the non-renewal or cancellation notice, or written specifics as to which coverage is no longer in compliance.

The Certificate Holder address should read:

City of Durham  
Public Works Dept./Engineering  
101 City Hall Plaza, Ste. 3100  
Durham, NC 27701

- (e) Professional Liability Insurance. Contractor shall also provide and maintain Professional Liability Insurance coverage to protect City from liability arising out of the performance of professional services, if any, under this Agreement and Supplemental Agreements. Such coverage shall be in the sum of not less than One Million Dollars (\$1,000,000). Prior written approval of the CITY shall be required if CONSULTANT maintains a deductible greater than \$10,000.

Sec. 8. Performance of Work by City. If the Contractor fails to perform the Work in accordance with the schedule referred to in section 2 above, the City may, in its discretion, in order to bring the project closer to the schedule, perform or cause to be performed some or all of the Work, and doing so shall not waive any of the City's rights and remedies. Before doing so, the City shall give the Contractor notice of its intention. The Contractor shall reimburse the City for additional costs incurred by the City in exercising its right to perform or cause to be performed some or all of the Work pursuant to this section.

Sec. 9. Exhibits. The following exhibits are made a part of this contract:

- Exhibit A Kimley-Horn and Associates, Inc. scope of services containing 6 page(s).
- Exhibit B: SEPI Engineering & Construction scope of services containing 5 page(s).
- Exhibit C: MA Engineering Consultants, Inc. scope of services containing 3 page(s).
- Exhibit D: Concrete Data, LLC scope of services containing 4 page(s).
- Exhibit E: Preliminary 2/5/2015 project schedule containing 1 page.

In case of conflict between an exhibit and the text of this contract excluding the exhibit, the text of this contract shall control.

Sec. 10. Notice. (a) this subsection (a) pertains to all notices related to or asserting default, breach of contract, claim for damages, suspension or termination of performance, suspension or termination of contract, and extension or renewal of the term. All such notices shall be given by personal delivery, fax, UPS, Federal Express, a designated delivery services authorized pursuant to 26 U.S.C. 7502(f)(2), or certified United States mail, return receipt requested, addressed as follows. The parties are requested to send a copy by email.

To the City:

Michael Hughes, PE  
City of Durham/Public Works  
101 City Hall Plaza, Ste. 3100  
Durham, NC 27701-3329  
The fax number is (919) 560-4316.  
Email: [michael.hughes@durhamnc.gov](mailto:michael.hughes@durhamnc.gov)

To the Contractor:

Todd Ireland, CET  
Kimley-Horn and Associates, Inc.  
200 North Mangum Street, Ste. 201  
Durham, NC 27701  
The fax number is 919-677-2050.  
Email: [todd.ireland@kimley-horn.com](mailto:todd.ireland@kimley-horn.com)

(b) Change of Address. Date Notice Deemed Given. A change of address, email address, fax number, or person to receive notices under subsection (a) shall be made by by notice given pursuant to subsection (a). all notices and the other communications related to or under this contract shall be deemed given and sent at the time of actual delivery, if personally delivered or sent by fax, personal delivery, UPS, Federal Express, or a designated delivery services. If the notice or other communication is sent by United States mail, it shall be deemed given upon the third calendar day following the day on which such notice or other communication is deposited with the United States Postal Service or upon actual delivery,

whichever first occurs.

Sec. 11. Indemnification. (a) Indemnification for Charges Arising from Professional Services. To the maximum extent allowed by law, the Contractor shall defend, indemnify, and save harmless Indemnitees from and against all Charges that arise in any manner from, in connection with, or out of Contractor's performance of Professional Services under this Contract, but only to the extent such Charges are caused by the Professional Negligence of the Contractor or its subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. In performing its duties under this subsection (a), Contractor shall at its sole expense defend Indemnitees with legal counsel reasonably acceptable to the City.

(b) Indemnification for Charges Not Arising from Professional Services. To the maximum extent allowed by law, the Contractor shall defend, indemnify, and save harmless Indemnitees from and against all other Charges (not covered in subsection (a)) that arise in any manner from, in connection with, or out of this contract as a result of acts or omissions of the Contractor or subcontractors or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. In performing its duties under this subsection (b), the Contractor shall at its sole expense defend Indemnitees with legal counsel reasonably acceptable to City.

(c) Definitions. As used in subsections "a" and "b" above and "d" below -- "Charges" means claims, judgments, costs, damages, losses, demands, liabilities, duties, obligations, fines, penalties, royalties, settlements, and expenses (included without limitation within "Charges" are (1) interest and reasonable attorneys' fees assessed as part of any such item, and (2) amounts for alleged violations of sedimentation pollution, erosion control, pollution, or other environmental laws, regulations, ordinances, rules, or orders -- including but not limited to any such alleged violation that arises out of the handling, transportation, deposit, or delivery of the items that are the subject of this contract). "Indemnitees" means City and its officers, officials, independent contractors, agents, and employees, excluding the Contractor. "Professional Services" means the performance of a particular, discrete act, which is required by North Carolina state law to be performed by an engineer, architect, landscape architect, or land surveyor licensed by the State of North Carolina. "Professional Negligence" means failure of Contractor to comply with the applicable standard of care to render Professional Services. That standard shall meet or exceed a national standard, unless a higher standard of care is applicable in the Durham community or similar communities.

(d) Other Provisions Separate. Nothing in this section shall affect any warranties in favor of the City that are otherwise provided in or arise out of this contract. This section is in addition to and shall be construed separately from any other indemnification provisions that may be in this contract.

(e) Survival. This section shall remain in force despite termination of this contract (whether by expiration of the term or otherwise) and termination of the services of the Contractor under this contract.

(f) Limitations of the Contractor's Obligation. Subsections "a" and "b" above shall not require the Contractor to indemnify or hold harmless Indemnitees against liability for damages arising out of bodily injury to persons or damage to property proximately caused by or resulting from the negligence, in whole or in part, of Indemnitees.

Sec. 12. Miscellaneous

(a) Choice of Law and Forum; Service of Process. (i) This contract shall be deemed made in Durham County, North Carolina. This contract shall be governed by and construed in accordance with the law of North Carolina. The exclusive forum and venue for all actions arising out of this contract shall be the North Carolina General Court of Justice, in Durham County. Such actions shall neither be commenced in nor removed to federal court. This subsection (a) shall not apply to subsequent actions to

enforce a judgment entered in actions heard pursuant to this subsection. (ii) If the Contractor is not a natural person (for instance, the Contractor is a corporation or limited liability company), this subsection (ii) applies. "Agent for Service of Process" means every person now or hereafter appointed by the Contractor to be served or to accept service of process in any State of the United States. Without excluding any other method of service authorized by law, the Contractor agrees that every Agent for Service of Process is designated as its non-exclusive agent for service of process, summons, and complaint. The Contractor will instruct each Agent for Service of Process that after such agent receives the process, summons, or complaint, such agent shall promptly send it to the Contractor. This subsection (ii) does not apply while the Contractor maintains a registered agent in North Carolina with the office of the N. C. Secretary of State and such registered agent can be found with due diligence at the registered office.

(b) Waiver. No action or failure to act by the City shall constitute a waiver of any of its rights or remedies that arise out of this contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed in writing.

(c) Performance of Government Functions. Nothing contained in this contract shall be deemed or construed so as to in any way estop, limit, or impair the City from exercising or performing any regulatory, policing, legislative, governmental, or other powers or functions.

(d) Severability. If any provision of this contract shall be unenforceable, the remainder of this contract shall be enforceable to the extent permitted by law.

(e) Assignment. Successors and Assigns. Without the City's written consent, the Contractor shall not assign (which includes to delegate) any of its rights (including the right to payment) or duties that arise out of this contract. The City Manager may consent to an assignment without action by the City Council. Unless the City otherwise agrees in writing, the Contractor and all assignees shall be subject to all of the City's defenses and shall be liable for all of the Contractor's duties that arise out of this contract and all of the City's claims that arise out of this contract. Without granting the Contractor the right to assign, it is agreed that the duties of the Contractor that arise out of this contract shall be binding upon it and its heirs, personal representatives, successors, and assigns.

(f) Compliance with Law. In performing all of the Work, the Contractor shall comply with all applicable law.

(g) Notice of City Policy. THE CITY OPPOSES DISCRIMINATION ON THE BASIS OF RACE AND SEX AND URGES ALL OF ITS CONTRACTORS TO PROVIDE A FAIR OPPORTUNITY FOR MINORITIES AND WOMEN TO PARTICIPATE IN THEIR WORK FORCE AND AS SUBCONTRACTORS AND VENDORS UNDER CITY CONTRACTS.

(h) SDBE. The Contractor shall comply with all applicable provisions of Article III of Chapter 18 of the Durham City Code (Equal Business Opportunities Ordinance), as amended from time to time. The failure of the Contractor to comply with that article shall be a material breach of contract which may result in the rescission or termination of this contract and/or other appropriate remedies in accordance with the provisions of that article, this contract, and State law. The Participation Plan submitted in accordance with that article is binding on the Contractor. Section 18-59(f) of that article provides, in part, "If the City Manager determines that the Contractor has failed to comply with the provisions of the Contract, the City Manager shall notify the Contractor in writing of the deficiencies. The Contractor shall have 14 days, or such time as specified in the Contract, to cure the deficiencies or establish that there are no deficiencies." It is stipulated and agreed that those two quoted sentences apply only to the Contractor's alleged violations of its obligations under Article III of Chapter 18 and not to the Contractor's alleged violations of other obligations.

(i) No Third Party Rights Created. This contract is intended for the benefit of the City and the Contractor and not any other person.

(j) Principles of Interpretation and Definitions. (1) The singular includes the plural and the plural the singular. The pronouns "it" and "its" include the masculine and feminine. References to statutes or regulations include all statutory or regulatory provisions consolidating, amending, or replacing the statute



or regulation. References to contracts and agreements shall be deemed to include all amendments to them. The words “include,” “including,” etc. mean include, including, etc. without limitation. (2) References to a “Section” or “section” shall mean a section of this contract. (3) “Contract” and “Agreement,” whether or not capitalized, refer to this instrument. (4) “Duties” includes obligations. (5) The word “person” includes natural persons, firms, companies, associations, partnerships, trusts, corporations, governmental agencies and units, and other legal entities. (6) The word “shall” is mandatory. (7) The word “day” means calendar day. (8) The word “Work” is defined in Section 2. (9) A definition in this contract will not apply to the extent the context requires otherwise.

(k) Modifications. Entire Agreement. A modification of this contract is not valid unless signed by both parties and otherwise in accordance with requirements of law. Further, a modification is not enforceable against the City unless it is signed by the City Manager, a deputy or assistant City Manager, or, in limited circumstances, a City department director. This contract contains the entire agreement between the parties pertaining to the subject matter of this contract. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in this contract.

(l) City’s Manager’s Authority. To the extent, if any, the City has the power to suspend or terminate this contract or the Contractor’s services under this contract, that power may be exercised by City Manager or a deputy or assistant City Manager without City Council action.

Sec. 13. Termination for Convenience (“TFC”). (a) *Procedure.* Without limiting any party’s right to terminate for breach, the parties agree that the City may, without cause, and in its discretion, terminate this contract for convenience by giving the Contractor written notice that refers to this section. TFC shall be effective at the time indicated in the notice. (b) *Obligations.* Upon TFC, all obligations that are still executory on both sides are discharged except that any right based on prior breach or performance survives, and the indemnification provisions and the section of this contract titled Trade Secrets and Confidentiality, if any, shall remain in force. At the time of TFC or as soon afterwards as is practical, the Contractor shall give the City all Work, including partly completed Work. In case of TFC, the Contractor shall follow the City’s instructions as to which subcontracts to terminate. (c) *Payment.* The City shall pay the Contractor an equitable amount for the costs and charges that accrue because of the City’s decisions with respect to the subcontracts, but excluding profit for the Contractor. Within 20 days after TFC, the City shall pay the Contractor one hundred dollars as a TFC fee and shall pay the Contractor for all Work performed except to the extent previously paid for. Work shall be paid for in accordance with the method (unit prices, hourly fees, etc.) to be used for payment had the Work been completed except to the extent it would be inequitable to either party, and if Work was to be paid for on a lump-sum basis, the City shall pay the part of the lump sum that reflects the percentage of completion attained for that Work. The Contractor shall not be entitled to any payment because of TFC except as stated in this section, whether on the basis of overhead, profit, damages, other economic loss, or otherwise.

Sec. 14. Trade Secrets; Confidentiality. The request for proposals (RFP) section titled “Trade Secrets and Confidentiality” shall apply to any Trade Secrets disclosed to the City during the process leading to the parties’ entering into this Contract (including all of the Contractor’s responses to the RFP). This section (titled “Trade Secrets; Confidentiality”) shall remain in force despite termination of this contract (whether by expiration of the term or otherwise) and termination of the services of the Contractor under this contract. For purposes of this contract, the word “candidate” in the RFP section just cited shall mean the “Contractor.”

NON-COLLUSION STATEMENT BY CONTRACTOR

The City of Durham prohibits collusion, which is defined as a secret agreement for a deceitful or fraudulent purpose.

I, ....., affirm that I have not engaged in collusion with any City employee(s), other person, corporations, or firms relating to this bid, proposals, or quotations. I understand collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

.....  
CONTRACTOR

PROFESSIONAL SERVICES CONTRACT: ST-277C  
PM SERVICES FOR INSTALLATION OF FIBER  
OPTICE CABLE CITY-WIDE

ENGINEERING SERVICES DIVISION  
DEPARTMENT OF PUBLIC WORKS  
CITY OF DURHAM, NORTH CAROLINA

IN WITNESS WHEREOF, the City and the Contractor have caused this contract to be executed under seal themselves or by their respective duly authorized agents or officers.

ATTEST: CITY OF DURHAM

\_\_\_\_\_ By: \_\_\_\_\_

preaudit certificate, if applicable \_\_\_\_\_

ATTEST: KIMLEY-HORN AND ASSOCIATES, INC.

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Title: \_\_\_\_\_

*(Affix Corporate Seal)*

State of \_\_\_\_\_

ACKNOWLEDGMENT BY CORPORATION

County of \_\_\_\_\_

I, \_\_\_\_\_, notary public, certify that \_\_\_\_\_  
personally appeared before me this day and stated that he or she is \_\_\_\_\_ President of Stewart  
Engineering., Inc., a corporation, and that by authority duly given and as the act of the corporation, he or  
she signed the foregoing contract or agreement with the City of Durham and the corporate seal was  
affixed thereto. This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My commission expires:

\_\_\_\_\_

\_\_\_\_\_  
Notary Public

END OF CONTRACT